# A.M. Best Europe – Rating Services Limited

# European Union Transparency Report – March 2018



This report is provided in accordance with Article 12 of Regulation (EC) 1060/2009 as amended by Regulation (EU) 513/2011 and Regulation (EU) 462/2013, Annex 1 Section E. The report covers the 12 month period from the  $1^{\rm st}$  January 2017 to the  $31^{\rm st}$  December 2017.



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## 1. Introduction

A.M. Best has been producing credit ratings and opinions on the insurance market for over 100 years. In recent years, A.M. Best has expanded its geographical coverage from its principal market in the United States to cover the Americas, Europe, Middle East, Africa and the Asia-Pacific region.

A.M. Best remains a privately owned company and as at the date of this report has credit rating operations based in Oldwick (New Jersey), London, Hong Kong, Singapore and Mexico City.

A.M. Best currently has regulatory registrations in:

- The USA (A.M. Best Rating Services, Inc. "AMBRS")
- Brazil (AMBRS)
- The European Union (A.M. Best Europe Rating Services Limited "AMBERS")
- Dubai (AMBERS) Representative Office only
- Sultanate of Oman (AMBERS)
- Hong Kong (A.M. Best Asia-Pacific Limited "AMBAP")
- New Zealand (AMBAP)
- Australia (AMBAP)
- Singapore (A.M. Best Asia-Pacific (Singapore) Pte. Limited "AMBAPS")
- Mexico (A.M. Best América Latina, S.A. de C.V "AMBAL")

A.M. Best is renowned for its experience and knowledge of the insurance sector and currently provides ratings to circa 3,500 entities in that market.

A.M. Best Europe – Rating Services Limited (AMBERS) submitted its application for registration as a Credit Rating Agency in the European Union in September 2010 and AMBERS was subsequently registered on the 7th September 2011 by the European Securities and Markets Authority (ESMA) as a Credit Rating Agency under the applicable European legislation.

The credit ratings issued by A.M. Best are independent opinions regarding the creditworthiness of an obligor, issuer, or security issued by entities rated by A.M. Best; the ratings are based on a quantitative and qualitative evaluation of a company's balance sheet strength, operating performance and business profile, or, where appropriate, the specific nature and details of a security. In common with most other rating agencies, A.M. Best operates on an issuer pays model which allows the public to gain free access to the published rating opinions.

The credit rating opinions are forward-looking opinions, rather than a backwards verification of facts. A.M. Best's credit ratings are assigned using a number of simple, straight-forward scales, with each scale representing a rank ordering of our opinion of the relative creditworthiness of an insurer, issuer or financial instrument. For example, insurers that are assigned higher credit ratings are deemed to be less likely, in our opinion, to become financially impaired than insurers that are assigned lower credit ratings. While ratings reflect our opinions of relative creditworthiness at the time they are assigned, they are not indicators or predictors of defined impairment or default probabilities with respect to any specific insurer, issuer or financial obligation. The ratings themselves are opinions of relative credit risk. Therefore, users of ratings should consider the rating assigned to an entity alongside other information in order to reach an informed opinion.

AMBERS assigns three types of ratings:

- Financial Strength Ratings (FSRs) These are an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance obligations. This type of rating is assigned to insurance companies.
- Issuer Credit Ratings These are an independent opinion of the ability of an issuer or entity to meet its ongoing senior financial obligations. This rating is assigned to insurance companies and their related holding companies as well as other legal entities authorised to issue financial obligations.
- Issue Credit Ratings These are an independent opinion of an issuer's ability to meet its ongoing financial obligations to security holders when due. This type of rating is assigned to the securities issued by entities rated by A.M. Best.

Our credit ratings are not a warranty, nor are they a recommendation to buy, sell, hold or trade any securities or insurance related products. They do not address the suitability of any particular financial obligation for specific purposes or for potential purchasers.

#### **Contact Information:**

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# 2. Legal Structure & Ownership

# 2.1 Legal Structure

A.M. Best Europe - Rating Services Limited (AMBERS) is a wholly owned subsidiary of A.M. Best Rating Services, Inc. (AMBRS). AMBRS is in turn a subsidiary of A.M. Best Company, Inc.

A.M. Best Company, Inc. is a privately owned company based in New Jersey, USA and as such, the shares of A.M. Best Company, Inc. are not admitted for trading on a regulated market.

AMBERS is incorporated in accordance with the laws of England and Wales.

#### 2.2 Board of Directors

As at the date of this report, the Directors of AMBERS are:

- Mr Larry Mayewski (Chairman)
- Dr Roger Sellek (CEO)
- Mr Nick Charteris-Black (Executive Director)
- Mrs Suzanne Pool (Executive Director)
- Mr Christopher Hopton (Independent Non-Executive Director)
- Mr John Bromfield (Independent Non-Executive Director)

Mr Bromfield was appointed as a Director on 6 June 2017 and replaced Ms Laura Santori who stepped down from the AMBERS Board.

The Board of Directors currently meets on an approximately quarterly basis, although ad hoc meetings are scheduled as required.

# 3. Description of Internal Control Mechanisms

A.M. Best strives to ensure that credit ratings are free from conflicts of interest, are consistent and are not subject to geographical variations. AMBERS is a separate legal entity based in the United Kingdom and subject to European credit rating agency legislation and regulation. However, as part of A.M. Best, it shares common methodologies and processes.

At a high level, AMBERS internal control mechanisms ensure the quality of its credit rating activities and can be grouped into six broad headings.

- Ownership and Management Structure
- Code of Conduct and Policies and Procedures
- The Credit Rating Process
- The Management of Conflicts of Interest
- Performance of Credit Ratings
- Internal Control Functions and Frameworks

# 3.1 Ownership and Management Structure

All of the Directors of AMBERS have extensive experience in the insurance industry supplemented in most instances with credit rating specific experience gained within the A.M. Best Group. Moreover, as a privately owned company, A.M. Best is free from many potential conflicts of interest and influence from external shareholders.

## 3.2 Code of Conduct and Policies and Procedures

AMBERS adheres to the AMBRS Code of Conduct which is based on the IOSCO Code of Conduct. The AMBRS Code sets out the principles under which all AMBERS Directors (Including Independent Non-Executive Directors), Senior Managers and Employees are expected to operate. The Code is regularly reviewed to take account of changes in legislation on a global basis.

The AMBRS Code of Conduct is viewed as the high level standards and principles against which the company operates. A.M. Best also has a range of other policies and procedures which provide detailed interpretations of the laws, rules and regulations which govern the ways in which the business operates.

A summary of the policies and procedures used to determine credit ratings can be found at exhibit 2 within the attached link:

#### http://www.ambest.com/nrsro/FormNRSRO Exhibit1-9.pdf

The above document provides an overview of the critical quality control role played by Rating Committees and outlines the high level processes for reviewing methodologies and maintaining ongoing surveillance of published ratings. Within the EU all ratings are subject to review on at least an annual basis.

More detailed information on rating methodology/criteria for the types of ratings issued by A.M. Best is available on our website at:

#### http://www.ambest.com/ratings/methodology.asp

On 13 October 2017, A.M. Best released an amended Best's Credit Rating Methodology (BRM), designed to further increase transparency in the Credit Rating analysis. In conjunction with the implementation of the revised BRM, A.M. Best also updated 23 related criteria procedures (some of which included amalgamations of previously in-use procedures).

The updated BRM was a reorganisation of the previous methodology, utilising a building block approach to provide greater detail and clarity to the rating analysis. While the methodology was updated, the core components of the analytical process – balance sheet strength, operating performance, business profile and enterprise risk management – remain the key pillars of the analysis and therefore did not represent a fundamental change to the rating analysis, Some of the more significant areas of refinement included:

- Reorganisation of the BRM and criteria procedures to highlight the building block approach;
- Incorporation of redesigned BCAR models;
- Expansion of the discussion of available capital and equity credit.

The revisions to BRM and related criteria procedures resulted in rating changes to a very small portion of A.M. Best's outstanding ratings and each rating potentially impacted by the update was placed under review and a rating update was published within six months of the release of the revised BRM and related criteria procedures.

Employees are provided with training and testing on compliance and ratings policies including the management of conflicts of interest. All policies are made available to employees through A.M. Best's intranet pages and training is provided regarding new or amended requirements.

Analysts are provided with training and are tested on A.M. Best's credit rating methodology used in the credit rating process.

With the exception of the changes identified in this report, there were no other material changes to the systems and procedures during 2017 that require disclosure under point 6 of Section E.I of Annex I of Regulation (EC) No 1060/2009.

# 3.3 The Credit Rating Process

The foundation of the interactive credit rating process is an ongoing dialogue with the rated company's management, which is facilitated by A.M. Best's credit analysts. Each interactively rated entity is assigned to a lead analyst who is supervised by a team leader. The lead analyst is charged with managing the ongoing relationship with company management and performing the fundamental credit analysis prescribed in AMBRS' rating criteria. It is the lead analyst's responsibility to monitor the financial and non-financial results and significant developments for each rated entity in their portfolio. A rating evaluation can be considered whenever A.M. Best becomes aware of a significant development, regardless of the annual review cycle.

This ongoing monitoring and dialogue with management occurs through formal annual rating meetings, as well as interim discussions on key trends and emerging issues as needed. Management meetings afford analysts the opportunity to review with the company factors that may affect its rating, including strategic goals, financial objectives and management practices. It is during these interactive meetings that a company typically will share information that may be extremely sensitive or proprietary in nature.

The dialogue with management continues throughout the rating process which is described in more detail below.

1. Compile Information. The rating assessment begins with the compilation of detailed public and proprietary financial information, including annual and quarterly financial statements, regulatory filings, certified actuarial and loss-reserve reports, investment

details and guidelines, reinsurance transactions, annual business plans and Best's Supplemental Rating Questionnaire. The primary credit analyst uses this information to develop a tailored meeting agenda for the annual rating meeting. The annual meeting is a key source of quantitative and qualitative information.

- 2. Perform Analysis. A.M. Best's analytical process incorporates a host of quantitative and qualitative measures that evaluate various sources of risk to an organisation's financial health, including underwriting, credit, interest rate, country and market risks, as well as economic and regulatory factors. The analysis includes comparisons with peers, industry standards and proprietary benchmarks, as well as assessments of operating plans, philosophy, management, risk appetite, and the implicit or explicit support of a parent or affiliate.
- 3. Determine Best's Credit Rating. An initial rating recommendation is developed based on the analytical process outlined above. Each rating recommendation is reviewed and modified, as appropriate, through a rigorous committee process that involves analysts and senior rating officers who possess relevant expertise. This committee approach ensures consistency of ratings across different business segments and maintains the integrity of the rating process and methodology. The final rating outcome is determined by one or more rating committees after a robust discussion of the pertinent rating issues and financial data.

Before public dissemination, the rating outcome as well as the principal grounds on which the rating is based is communicated to the company to which it is being assigned. If the company disagrees with the rating and believes that the information on which it was based was incomplete or misunderstood, then the rating can be appealed. If material new information is forthcoming in a timely manner, then the rating committee may reconsider the rating.

- **4. Disseminate Best's Credit Rating.** A.M. Best's Credit Ratings are disseminated as soon as practicable once the rating process is finalised. The ratings are made available to the public via A.M. Best's website and through a number of different data providers and news vendors.
- 5. Monitor Best's Credit Rating. Once an interactive credit rating is published, A.M. Best monitors and updates the rating by regularly analysing the company's creditworthiness. Analysts continually monitor current developments (e.g. financial statements, public documents, news events) to evaluate the potential impact on a company's rating. Significant developments can result in an interim rating evaluation, as well as modification of the rating or outlook. The primary analyst will typically initiate an evaluation of the rating upon becoming aware of any information that might reasonably be expected to result in a rating action.

# 3.4 The Management of Conflicts of Interest

AMBERS operates an "issuer pays" business model in respect of the fees collected in return for the provision of a credit rating. The other recognised business model is termed "investor pays" which is where the general investors or users of the ratings pay a subscription to access company ratings. It is A.M. Best's belief that whilst both methods have an inherent potential conflict of interest risk, the issuer pays model is the better method for making sure that the maximum exposure is given to any specific rating.

AMBERS has initiated a number of processes to manage potential conflicts of interest. These include:

- The adoption of the Code of Conduct based on the IOSCO principles. The code is regularly updated to keep it current and address evolving risks.
- The adoption of policies and procedures which address and manage conflicts of interest. Every quarter, employees affirm that they are aware of the details contained within the Code of Conduct and that they follow the policies and procedures, particularly with respect to gifts and entertainment, securities trading and ownership and other situations that could cause a real or potential conflict of interest.
- The business model operated by AMBERS separates the commercial aspects of providing a rating from the analytical process. The Code of Conduct expressly prohibits analytical employees from any knowledge of the commercial terms between the company and a rated entity.
- The working environment of AMBERS' analytical staff is physically separated from that of all other employees.
- AMBERS only provides ratings services to its clients and does not operate any ancillary or other business which raises revenue from its clients.
- The rating process ensures that any potential conflicts of interest are declared at the
  outset of the ratings determination and analysts declare whether or not they have any
  potential conflicts of interest before joining any rating committee.
- The rating decision reached is that of a committee rather than the judgment of any single individual.
- When an analyst leaves the employ of A.M. Best to work for a rated entity a look-back review is conducted to make sure that the analyst did not exert any undue influence on the decision of the rating committee of that entity.
- The compensation for analysts does not contain any element for the retention or acquisition of business.

The Compliance Officer actively monitors the potential and actual conflicts of interest that may occur within the business and reports his findings to the AMBERS' Board.

# 3.5 Performance of Credit Ratings

A.M. Best provides annual performance measurement statistics associated with Financial Strength Ratings, Issuer Credit Ratings, and Issue Credit Ratings. The impairment database upon which the performance measurement statistics are based covers ratings associated with individual US and non-US operating insurance companies with public and private FSRs. Consequently, AMBERS believes the results are applicable to its rated population given the consistent global application of rating criteria. The applicable periods for the performance statistics are the most recent 1-year, 3-year and 10-year periods all ending on December 31 in the prior calendar year.

Performance measurement statistics are updated annually at the end of the first quarter and these are made available on A.M. Best's website. These performance measurement statistics display the following ratings transition data for the various rating types:

- a) 1-year ratings transition matrix and 1-year impairment/default rate for each rating level;
- b) 3-year ratings transition matrix and 3-year impairment/default rate for each rating level,
- c) 10-year ratings transition matrix and 10-year impairment/default rate for each rating level.

The most recently available performance measurement statistics can be found at:

http://www.ambest.com/nrsro/FormNRSRO\_Exhibit1-9.pdf

For the purpose of tabulating impairment rates for insurers, A.M. Best designates an insurer as a Financially Impaired Company (FIC) upon the first official regulatory action taken by an insurance department or regulatory organisation, whereby the insurer's:

- Ability to conduct normal insurance operations is adversely affected; and/or
- Capital and surplus have been deemed inadequate to meet legal requirements; and/or
- General financial condition has triggered regulatory concern.

The definition of financial impairment is different from that of issuer default that is generally used in the credit markets. (Issuer default is generally defined as having occurred when an issuer misses interest or principal payments on its obligations; restructures its debt in a way that is deleterious to investors; or files for bankruptcy.)

Financial impairment of insurance companies, by contrast, often occurs even if an insurance company has not formally been declared insolvent. For instance, a FIC's capital and surplus could have been deemed inadequate to meet risk-based capital requirements, or there might have been regulatory concern regarding its general financial condition. Thus more insurers would be impaired, according to the above definition, than actually would default in full (or in part) on policyholder obligations.

#### 3.6 Internal Control Functions and Frameworks

### **Cross Jurisdictional Management Support Functions**

In the interests of consistency A.M. Best looks to utilise centralised functions wherever it is most appropriate to do so. The function responsible for the production of methodologies and models is centralised in A.M. Best's Head Office in Oldwick, New Jersey.

### **Credit Rating Policy Committee**

The Credit Rating Policy Committee (CRPC) is the global function which is responsible for overseeing the establishment, maintenance, appropriateness and documentation of A.M. Best's global credit rating criteria, models and methodology. CRPC serves as A.M. Best's independent internal review function globally. The committee is independent of the business lines that are responsible for the determination of credit ratings, sales/marketing activities and compliance. Members of the CRPC possess appropriate expertise in the credit rating process (and/or related disciplines) as to be able to provide sufficient knowledge to execute their duties. Under the terms of reference of the CRPC, the credit rating criteria, models and methodologies are subject to a continuous assessment and review process. This ongoing global review provides the appropriate degree of rigour which is paramount to the integrity of the credit rating process and allows the models and methodologies to be used with a high degree of confidence. The models and methodologies used in the sector have been developed and refined over a long period of time which gives the market confidence in the reliability of the overall rating process.

#### Risk Management Advisory Committee (RMACo)

The RMACo is a global oversight body charged with monitoring risks relative to A.M. Best's CRA activities and the related development and evaluation of control systems and other mechanisms to mitigate A.M. Best's exposure to these risks. The committee is comprised of members of the Risk function and senior management from the Ratings Division and INEDS. The key responsibilities of the committee are:

- To identify and review relevant regulatory risks and other risks stemming from A.M. Best's activities as a CRA.
- Assess the adequacy of the Group's internal control framework and risk management framework.
- Assess the adequacy of the controls, policies and procedures in place to mitigate the risks in the light of evolving regulatory requirements.
- Embedding and maintaining a supportive risk culture.

The purpose of the Risk Management Advisory Committee ("RMACo") is to assist AMBRS and its subsidiaries in the oversight of:

- a) Compliance with global legal and regulatory requirements;
- b) The adequacy of the internal control framework within RMACo's authority and responsibility;
- c) The adequacy of risk management systems including current risk exposures and risk strategy; and
- d) The embedding and maintenance of a supportive culture in relation to the management of risk.

# AMBERS Audit and Risk Management Committee (ARMCO)

In accordance with the AMBERS Governance Manual, the Audit & Risk Management Committee (ARMCO) assists the Board in the oversight of the financial statements, the qualifications and performance of the audit function, the compliance with legal and regulatory requirements, and the embedding and maintenance of a supportive culture in relation to the management of risk. ARMCO reviews the reports and other output from Risk Management, Finance, External and Internal Auditors and Compliance, and provides to the AMBERS Board a consolidated view of risk and control related topics so as to inform strategic decision making.

#### Methodology Advisory Committee (MAC)

The Methodology Advisory Committee is the global forum which reviews and provides independent oversight of the establishment, maintenance and appropriateness of the Company's global credit rating methodology, procedures and models. The A.M. Best Rating Services (AMBRS) Board, is the approving authority for global credit rating methodology, procedures and models, and as such, takes into account comments from MAC. This Committee also provides independent oversight to the work of the Credit Rating Policy Committee (CRPC). The membership of MAC includes the two AMBERS' INEDS.

# Compliance

The Compliance Officer for AMBERS operates independently of business management and provides regular reports to the AMBERS Board in order to apprise the Directors of the efficacy of compliance arrangements in accordance with the Annual Compliance Plan. This includes, but is not limited to, providing updates on:

- Compliance monitoring activity;
- Any identified compliance issues;
- Any regulatory interactions in the reporting period;
- Changes to policies and procedures; and
- Progress being made to deliver the Annual Compliance Plan.

# 4. Statistics regarding Staff Allocation

The table below lists the number of Full-Time staff employed by AMBERS as at  $31^{\rm st}$  December 2017.

Staff Type	Number
Rating Analysts	$27^{1}$
Credit Rating Support Staff	5
Other Support Staff (e.g. HR, Market Development, Finance, Compliance etc.)	22
Senior Management (CEO, Managing Director Analytics, Finance Director, HR and Operations Director, Managing Director Market Development and Compliance Officer)	6
Total	61

As outlined earlier in this report, methodology and model appraisal is undertaken by A.M. Best's Credit Rating Policy Committee based in A.M. Best's US Head Office.<sup>1</sup>.

All AMBERS analysts are involved in both new and existing ratings and are solely allocated to corporate ratings (and associated securities) of insurance companies. AMBERS does not issue either structured finance or sovereign ratings.

There were no material changes to resources during 2017 that require disclosure under point 6 of Section E.I of Annex I of Regulation (EC) No 1060/2009.

 $<sup>^1</sup>$  One member of the UK Ratings Division has been seconded to the US based CRPC to support the roll out of the revisions to BRM and related criteria procedures. The secondment is scheduled to end on 18 April 2018.

# 5. Record Keeping Policy

The record keeping requirements for AMBERS are governed by A.M. Best's global record keeping and retention policy. The purpose of having a centrally administered policy is to allow A.M. Best to present a single standard which is understood by all employees.

The policy classifies documents according to whether the documents themselves are central to the procedures and determinations of rating decisions refer to the commercial relationships with our clients or are documents that A.M. Best keeps to satisfy its legal and regulatory obligations.

Details of A.M. Best's Credit Rating Division record keeping policy can be found at:

http://www.ambest.com/nrsro/FormNRSRO Exhibit1-9.pdf

# 6. Review of the Compliance Function

The AMBERS Board has conducted an internal review of its compliance function and has concluded that the company's compliance arrangements are operating effectively and with the appropriate degree of independence. In helping to form this opinion, the AMBERS Board commissioned Mazars LLP to undertake a review of the AMBERS compliance function.

Mazars' audit focused on the following areas:

- Independence of the Compliance function;
- A review of the adequacy of resources within the Compliance function;
- A general review of the effectiveness and operation of the Compliance Plan (CP);
- The process for capturing changes in regulations, in particular, new ESMA requirements;
- The degree of management input into the CP and engagement with the wider business; and
- The reporting processes by which the CP audit results are distributed.

This review did not identify any material weaknesses in processes or procedures.

# 7. Description of the Management and Analyst Rotation Policy

# 7.1 Management

A.M. Best ratings cover approximately 3,500 insurance companies globally throughout the Americas, Europe, Middle East and the Asia-Pacific region, with offices in the U.S., London, Hong Kong, Dubai, Mexico City and Singapore.

AMBERS' Chief Executive Officer (CEO), Dr. Roger Sellek, is also the CEO of A.M. Best's Asia-Pacific businesses. Dr Sellek is responsible for leading the development and execution of the AMBERS strategy and setting the appropriate "tone from the top" to help ensure AMBERS operates effectively, consistently and in line with the expectations of key stakeholders including, but not limited to regulatory authorities and the users of ratings. Dr. Sellek reports to Mr Larry Mayewski who is the President and Chairman of AMBERS and who is also the Chairman of AMBERS.

Reporting to Dr. Sellek, are a number of Senior Managers responsible for areas such as Analytical Services, Market Development, Finance, Operations and Compliance. Where appropriate, these reports have dotted reporting lines into equivalent Group personnel based in the US which enables potential issues / conflicts of interest to be escalated and mitigated.

# 7.2 Rotation Policy

Prior to January 2016, AMBERS held an exemption from regulatory requirements regarding the rotation of analysts by virtue of its employee headcount. With effect from 4 January 2016, A.M. Best's revised its Procedures to stipulate that:

- a) The lead Rating Analyst will have a maximum of four consecutive years' interaction with an assigned rating entity/ issuer or its related third parties at which time the rating will be reassigned;
- b) The Team leader or any other Rating analyst involved in the development of a rating recommendation will have a maximum of five consecutive years' interaction with an assigned rating entity / issuer or its related third parties at which time the rating will be reassigned;
- c) All Rating Committee voting members who participated in a Rating Committee deliberation will have a maximum of seven consecutive years' interaction with a rating entity / issuer or its related third parties at which time the rating analyst will be subject to the cooling off period.

The required cooling off period for any employee who reaches the maximum interaction time frame is two consecutive years.

It is the responsibility of the AMBERS Analytical function to track and enforce compliance with the above requirements.

Further to guidelines published by ESMA in November 2017, A.M. Best is planning to make a number of changes to its rotation policy when it is next updated.

# 8. Financial Information

## Revenue of AMBERS

In 2017, AMBERS total turnover was £10,413,400<sup>2</sup> AMBERS did not generate any income from ancillary services and its revenue was 100% attributable to the provision of solicited credit rating services.

As outlined earlier in this report, AMBERS does not provide sovereign or structured finance ratings. As such all of its ratings revenue is attributable to corporate ratings related to the insurance sector.

No single rated entity or related third party was accountable for more than 5% of AMBERS' revenue.

AMBERS provides ratings to organisations based within the European Union and also to organisations based within wider Europe, the Middle East and Africa. Based on the location of the entity billed, AMBERS' revenue can be assigned as follows:

European Union – 55%

Non-European Union – 45%

<sup>&</sup>lt;sup>2</sup> Turnover represents the total value of fees earned in the year, excluding value added tax. Revenue is earned by recognising fees throughout the period of service under the rating service agreement. Any billed fees unearned at the year-end are held in the balance sheet as deferred revenue.

# 9. Corporate Governance Statement

Regulation (EC) No 1060/2009 Annex I Section E Paragraph 8, requires Credit Rating Agencies to provide a governance statement within the Transparency Report in accordance with Article 46(a)(1) of Council Directive 78/660/EEC of 25 July 1978.3 As a subsidiary of a privately owned company, AMBERS is exempt from Article 46(a).

However, in the interests of transparency, AMBERS makes the following disclosures:

# **Corporate Code of Conduct**

As a privately owned company, AMBERS is not subject to any mandatory corporate governance code in the United Kingdom. However, as outlined in section 3.2 of this report, AMBERS adheres to the AMBRS Code of Conduct based on the IOSCO Code of Conduct. The Code sets out the principles under which all AMBERS Directors (Including Independent Non-Executive Directors), Senior Managers and Employees are expected to operate. The Code is regularly reviewed to take account of changes in legislation on a global basis.

A.M Best's Code of Conduct can be accessed via the following link:

#### http://www.ambest.com/nrsro/code.pdf

In addition, AMBERS has implemented a Governance Manual setting out the various roles and responsibilities within the company. The AMBERS Board is committed to reviewing its governance processes and updating the Governance manual on at least an annual basis.

#### Financial Reporting (Internal Control and Risk Management)

The annual financial statements of the Company are produced by the Finance Director and are submitted for review to the Board's Audit and Risk Management Committee (ARMCO). This review includes consideration of the appropriateness of the accounting policies that are followed in the preparation of the financial statements. ARMCO also receives a report from the Company's appointed external auditors, including any comments they wish to bring to the attention of the Committee following their audit of the financial statements. ARMCO makes a recommendation to the Board regarding the approval of the annual financial statements.

Responsibility for the design and maintenance of an appropriate and proportionate internal control environment for the finance function is delegated by the Board to the Finance Director. ARMCO has oversight responsibility for this internal control system. Further, ARMCO agrees the work plan of the internal audit function and can thereby direct work in relation to any particular aspects of the internal controls over finance, as considered appropriate.

#### **Share Ownership**

As described in Section 2.1 above, AMBERS is a privately owned company with all of its shares held by A.M. Best Rating Services, Inc. (AMBRS). AMBRS is in turn 100% owned by A.M. Best Company, Inc. a privately owned company based in New Jersey, United States of America.

The AMBERS Board consists of three executive directors; two Independent Non-Executive Directors (INED) and a member of the AMBRS Executive Committee who acts as Chairman.

<sup>&</sup>lt;sup>3</sup> Article 46a was subsequently introduced through Council Directive 2006/46/EC.

The Chairman of the Board is also the 'Nominated Director'. Under the Company's Memorandum and Articles of Association, the Nominated Director is appointed by the shareholder and carries additional voting powers in the Board process. Specifically, no Board resolution is valid unless the Nominated Director supports the Board's majority decision. Whilst the Nominated Director is unable to mandate a particular course of action without the backing of the Board as a whole, his voting rights do enable him to veto any proposal supported by the other members of the AMBERS Board. To date, there has been no instance where the Nominated Director has exercised this right of veto.

Directors of the Company can be appointed by the shareholders or by the Board when casual vacancies arise. Executive Directors have no fixed term of office and there is no retirement and re-appointment by rotation. AMBERS' INEDs are appointed for a fixed five year time period with no renewal.

Names of the current Board members are included within Section 2.2, above.

#### **END**